## **MUKESH RATHI**

56/1, B.B.CHATTERJEE STREET KOLKATA-700 042, PH-9831133018

(PRACTICING COMPANY SECRETARY)

TO
The Board of Directors
North Eastern Publishing & Advertising Company Limited
5,GORKY TERRACE,
2ND FLOOR
Kolkata-700 017

Company Registration No.1884 Authorised Capital: Rs. 405100000/-

## SECRETARIAL AUDIT REPORT FOR THE QUARTER ENDED 30TH JUNE, 2013 (SEPARATE FOR EACH ISIN)

1	For the quarter ended	30TH JUNE, 2013
2	ISIN	INE930E01012
3	Face Value	Rs.10/-
4	Name of the Company	NORTH EASTERN PUBLISHING & ADVT.CO.LTD
5	Registered office Address	Room No.5, 1st Floor H.M.Market,T.R.Phookan Road Guwahati-781 001, PH-2522603/2542072
6	Correspondence Address/Head office	5,GORKY TERRACE, 2ND FLOOR
7	Telephone No.& Fax No.	Kolkata-700 017 Tel: 033 66133300/01, Fax:033 66133303
8	Name of Stock Exchanges where the Company,s Securities are listed	The Gauhati Stock Exchange Ltd.
9	Issued Capital	Number of Shares Face Value 40506000 Rs.10/-
10	Listed Capital( Exchange wise) (As per Company Record)	Number of Shares % of total issued Capital 40506000 100%
11	Shares held in Dematerialized form in NSDL	1750000
12	Shares held in Dematerialized form in CDSL	NIL
13	Shares held in Physical form	38756000
14	Total No. of Shares (11+12+13)	40506000
15	Reason for difference, if any, between (9& 10), (9& 14), (10& 14)	Not Applicable
16	Certifying the details of changes in Share Capital during the quarter under consideration as per Table.	Not Applicable
17	Register of Members is updated (Yes/No)	Yes
18	Reference of previous quarter with regards to excess dematerilized shares, if any	Nil Athie

- 19 Has the company resolved the matter mentioned in point no.18 above in the current quarter? If not, reason why.
- 20 Mention the total no.of dematerilisation request, if any, confirmed after 21 days and the total no.of requests pending beyond 21 days with reason for delay
- Nil
- Name, Address, Telephone & Fax No. of the 21 Compliance officer of the Company
- MS. SHRUTI BHARTIA

Not Applicable

AA-101, PRAFULLA KANAN FLAT NO-5YY, BLOCK - KSD TOWER KOLKATA- 700 069

Tel: 033 66133300/01, Fax:033 66133303

- 22 Name, Address, Telephone & Fax No, Registration No.of the Auditor.
- **MUKESH RATHI**

Practicing Company Secretary 56/1,B.B.Chatterjee Street, Kolkata-700 042, Ph-9831133018

Name, Address of Registrars and share 23 Transfer Agent

M/s. NICHE TECHNOLOGIES PVT LTD D-511, Bagree Market, 5TH FLOOR B.R.B. BASU ROAD

Kolkata-700 001 ,PH:-2235 7270/71/3070

Kolkata

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24 Any other data that the Auditor may like to provide (e.g. Nil BFIR Company, Delisting From Stock Exchange, Company, s Name Change)

The above report is based on the information/ record and register made available to us were found to the best of our knowledge to be necessary for the purpose of the Audit.

PLACE:- KOLKATA DATE:- 10TH JULY, 2013 Signature:

Name-Mukesh Rathi Certificate of Practice No-4795